

# LGAA 2012

Transparency in Government  
March 14-16, 2012  
CAPRI HOTEL | RED DEER

## Welcome

We would like to invite you to participate in the Local Government Administration Association (LGAA) Conference in 2012. This is a fantastic opportunity to connect with the single largest purchasing group - consuming 100's of millions of dollars in goods and services each year - within Alberta. Rick & Myra will be on site hosting you and your firm this year. We anticipate this year to be an exciting tradeshow format. The 2012 LGAA Conference & Tradeshow will put your firm in front of potential clients and set the stage for strong dialogue between you and the attendees. **There are a limited number of booths so your quick response is important to secure your preferred booth location.**

### Exhibit Times

**Wednesday, March 14 / 7:00PM - 9:30 PM**

**Thursday, March 15 / 7:30 AM - 1:00 PM**

The attendees at this conference are the people who direct, recommend, and make decisions for all purchases within their respective communities.

- Chief Administrative Officers (CAO's) of municipalities from across Alberta
- Senior Management & Administrative Staff of municipalities from across Alberta
- Local Government Associations from provinces across Canada.

2012 rates remain extremely attractive at **\$588.00 per booth (includes GST)**. This includes \$ 10.00 per booth towards a grand prize draw. **Please remember that your booth is secured upon receipt of full payment.**

Your trade booth will include:

- 10 ft wide X 10 ft deep booth space
- An 8 ft high rear wall drape with 3 ft. side drapes
- 1- Table size 2 x 8 ft with two chairs placed
- Power – 110-volt connection per booth
- High Speed internet on a remote is accessible to all trade booths
- Food for **two** exhibitors. Extra meal and banquet tickets can be purchased for \$63/person (incl gst).

**Please direct all inquiries and payments to:**

### Cheques payable to: LGAA - Tradeshow

Attention Rick/Myra Binnendyk  
P. O. Box 382  
Penhold, AB T0M 1R0  
cao@townofpenhold.ca  
Ph: (403) 396-3635  
Fax: (403) 886-4039

**There are plenty of sponsorship opportunities available for the 2012 conference.**

**For more information, please contact  
Jason Wallsmith**

**jwallsmith@gov.lacsteanne.ab.ca**

*The Alberta Local Government Administration Association (LGAA) consists of over 200 municipalities throughout the Province of Alberta. The purpose of the Local Government Administration Association is to advance the interest of municipal employees through networking and to serve as spokesman for its members to the Provincial Government and liaise with other agencies and organizations in the area of municipal administration.*

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## Registration Form

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Registration deadline is **February 28, 2012**. A confirmation will be forwarded to you upon receipt of your registration and payment. **Payment must accompany registration. No REFUNDS.** Keep a photocopy of the registration form for your records.

Disclaimers: All supplies and equipment of any kind brought onto the premises by the exhibitor before, during or after the show shall be at the exhibitor's own risk absolutely. Trade Show Management, Facility Management and their employees and agents shall be protected and indemnified from all claims made by or on account of loss or damage to property or injury or death resulting from the show or occupancy of the space allotted as per this agreement.

Number of booth(s) \_\_\_\_\_ x \$588.00 (GST included)

*Other items may be attained if advised prior to the trade show. Cost will be at the price charged by the Convention Services. Please make a notation on registration form.*

Additional Banquet Ticket(s) \_\_\_\_\_ x \$63.00 (GST included)

Additional Meal Ticket(s) \_\_\_\_\_ x \$63.00 (GST included)

Amount Enclosed \$ \_\_\_\_\_

GST # 88824-1619 RT 0001

### Are you having a draw at your booth?

Yes

No

### Booth Preference

CHOICE # 1 \_\_\_\_\_ CHOICE # 2 \_\_\_\_\_ CHOICE # 3 \_\_\_\_\_

### Checklist

- Payment must accompany registration
- Choice of Booth
- Company Biography (75 words maximum)
- Company Logo for Advertising
- e-mail to cao@townofpenhold.ca

Primary Contact Name: \_\_\_\_\_ email: \_\_\_\_\_

*Two exhibitors from each booth are invited to all food opportunities in the trade show. Thursday evening banquet tickets may be purchased for \$ 63.00 per person. Please print clearly.*

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Company Name: \_\_\_\_\_ Name on Credit Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Type (V, MC): \_\_\_\_\_ Exp: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_

Registration confirmation & invoices will be sent to the address provided above.

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## Exhibition Times

### Wednesday, March 14

7:00 - 9:30 p.m. Network Neighborhood Welcome Reception

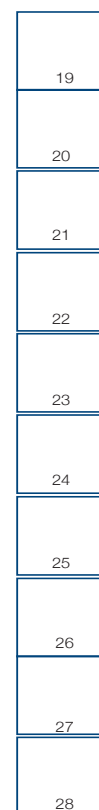
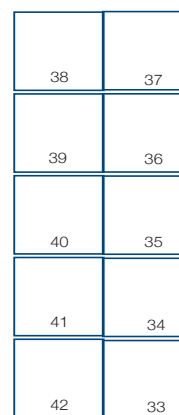
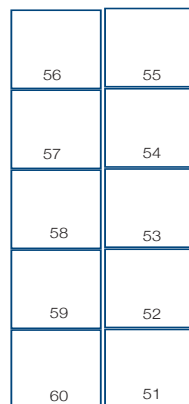
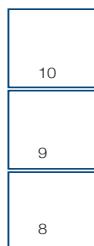
### Thursday, March 15

7:30 - 9:00 a.m. Tradeshow Breakfast

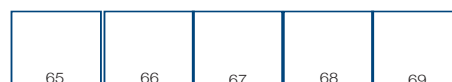
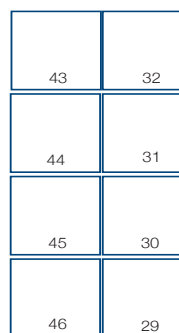
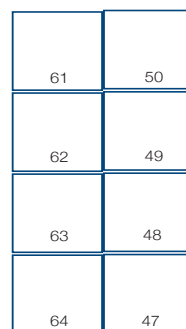
11:00 - 1:00 p.m. Tradeshow Luncheon



Coffee Station



Coffee Station



Registration Desk

Food Service

Please note that in order to accommodate all requests, the tradeshow floor layout is subject to change.

An updated version of this map is available online at [www.lgaa.ab.ca/events/2012tradeshowmap.pdf](http://www.lgaa.ab.ca/events/2012tradeshowmap.pdf)