



## Town of Olds

### Employment Opportunity

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## Fire Chief

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The Town strives for a culture focused on our vision of being dedicated, helpful and knowledgeable. Serving the busy Queen Elizabeth II and Highway 27 corridor, our dedicated volunteer fire department serves a population base of approximately 25,000 people by providing fire and emergency services to the Town of Olds and parts of Mountain View County. In 2016, Olds Fire Department responded to 323 calls. These calls involved many different situations such as structure fires, grass fires, motor vehicle collisions and medical assists.

The Town of Olds invites applications for a full-time Fire Chief reporting to Chief Operating Officer. The department consists of 37 active volunteer members and has a recruit class of 6 trainees for 2017. The department has access to an accredited local fire training ground where members train to achieve the National Fire Protection Association 1001 Level II standard. The Fire Chief is responsible for the daily administration, leadership and professional development of the department as well as acting as incident commander when responding to calls. Working closely with Regional Fire Chiefs, mutual aid partners and the Inter-Municipal Cooperation Committee, the Fire Chief ensures the provision of efficient and effective Fire Services/Emergency Management in the area.

#### Qualifications:

- Bachelor's Degree in Business, Public Administration or a related field and post secondary education in Fire Services or Emergency Management.
- National Fire Protection Association (NFPA) 1001 Level II.
- NFPA 1021 Level II.
- NFPA 1041 Level I.
- Incident Command System (ICS) 200, ICS 300 – 400 would be considered an asset.
- Completion of Fire Group "A" Safety Codes program.
- Standard First Aid CPR/AED "C", Emergency Medical Responder (EMR) or Emergency Medical Technician (EMT) designation would be an asset.
- Valid Alberta Class 3 with Q (Air) Endorsement Drivers License, Class 4 would be an asset.
- Intermediate computer skills with above average working knowledge of the Microsoft Office Suite, and experience with FirePro2 would be an asset.
- Minimum ten years in Fire Services with at least five years in a managerial or (an) officer role.
- Five years experience as a Fire Safety Codes Officer.
- Extensive experience "on scene" in a variety of different types of emergency situations.

Compensation is based on a 37.5 hour work week, Monday to Friday, 8:30 am to 4:30 pm. Compensation includes benefits. A detailed job description including specific qualifications can be found on the Town of Olds website at [www.olds.ca](http://www.olds.ca)

This position will remain open until a suitable candidate is found. Interested parties are invited to submit resumes outlining their qualifications to:

Human Resources  
Town of Olds  
4512 46 Street  
Olds AB T4H 1R5  
Fax 403.556.6537  
E-mail: [hr@olds.ca](mailto:hr@olds.ca)