



## **CAREER OPPORTUNITY: MAINTENANCE SUPERVISOR**

Reporting to the Maintenance Manager, the Supervisor is responsible for the day-to-day maintenance of roads and associated infrastructure within the County. The Supervisor will provide technical support to management and will be instrumental in implementing best practices for road maintenance activities and working within a continuous improvement environment.

### **COMPETITION #10 - 029**

#### **Key Accountabilities:**

- Provide direction to foremen in planning road maintenance activities in conformance with established County policies and procedures.
- Coordinate crews to perform day to day maintenance activities to include maintenance of roads and road-related infrastructure.
- Monitor productivity and work flow of crews under charge; ensure adherence to established priorities, maintenance standards, deadlines and budgets.
- Ensure crew members comply with all County and provincial Health and Safety and legislative requirements.
- Identify, monitor and coordinate work contracted to third party providers.
- Provide exceptional customer service to internal and external stakeholders.
- All other duties as assigned.

#### **Key Skills and Aptitudes:**

- Relevant post secondary education.
- 6 to 8 years relevant progressive experience in road construction and road maintenance.
- Demonstrated leadership skills, team building, coaching and mentoring abilities.
- Demonstrate superior customer service and a “can do” attitude.
- Display strong communication skills, both written and verbal.
- Demonstrated time management, organizational, problem solving and decision making ability.
- MS Office Suite experience.
- Experience with a Computerised Maintenance Management System (CMMS).
- Possess a valid Alberta driver’s license to conduct Rocky View County business

Interested applicants are invited to submit their resume and cover letter, quoting the competition number in the subject line if applying by e-mail to [careers@rockyview.ca](mailto:careers@rockyview.ca), on or before Sunday, August 8, 2010 to:

#### **Rocky View County Human Resources**

911 32 Ave NE | Calgary, AB | T2E 6X6 | **FAX 403-276-1407**

[www.rockyview.jobs](http://www.rockyview.jobs) | [careers@rockyview.ca](mailto:careers@rockyview.ca)

**PLEASE NOTE: All applicants must be legally entitled to live and work in Canada, and only those selected for interview will be contacted.**

As one of Canada’s fastest growing municipalities, Rocky View County offers significant opportunities for growth. Our dedicated team of professionals work with a variety of stakeholders to develop innovative and unique solutions for the complexities of rural and urban development. We seek individuals who thrive on challenges, who provide excellent customer service in a fast-paced environment, and whose positive energy enables the County to grow and prosper.