

## Careers with a Future

**Sturgeon County is a growing and vibrant community committed to service, economic opportunity and quality of life for its residents. As an employer we continually seek individuals with the spirit to make things happen.**

Interested candidates are encouraged to submit their application/resume by mail, fax or email quoting the competition number.

**Sturgeon County Centre**  
9613-100 Street  
Morinville, AB T8R 1L9  
County Centre

PH: 780-939-4321  
Toll Free 1-866-939-9303  
Fax 780-939-2076  
E-mail:

[hr@sturgeoncounty.ab.ca](mailto:hr@sturgeoncounty.ab.ca)

Thank you to all applicants for their interest in this opportunity. Only applicants selected for an interview will be contacted.

Further information about this position can be obtained by calling Treena Whittier at 780-939-8378.

[www.sturgeoncounty.ab.ca](http://www.sturgeoncounty.ab.ca)

Your personal information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act*. Personal information you provide may be used for the purposes of determining whether you are suitable and qualified for a position with Sturgeon County. If you have any questions about the collection and use of this information, please contact the Sturgeon County FOIP Coordinator at the Sturgeon County Centre located at 9613 100 Street Morinville, AB T8R1L9 or by calling the FOIP coordinator at 780-939-8366.

Sturgeon County has a permanent position available in our County Commissioner's Office for a:

### **Business Strategy Manager**

This individual will report to and assist the County Commissioner and Senior Management Team by introducing strategic focus to the organization by working with Council and senior management in identifying countywide goals and objectives, and in assessing how current plans and trends contribute to those goals and objectives. The incumbent will also take a lead role in a number of corporate planning initiatives including County Council strategy, priorities, annual business planning, and long term departmental planning. The successful candidate will provide services to senior management such as analyzing departmental operations, conducting decision support analyses, and reviewing functions of an organization in order to propose, plan and implement improvements.

#### **The required skills to be successful in this position include:**

- Solid political acumen with the ability to recognize and anticipate issues that could have a significant impact on the community and need to be addressed by Council and/or administration;
- The ability to exercise sound judgment and be discrete in relation to sensitive matters;
- Facilitation skills with the ability to effectively include stakeholders in the process of information sharing, planning and decision making;
- High-level communication skills in order to create and deliver verbal presentations, prepare written materials (reports & publications), achieve buy-in and agreement;
- Being a strong self-starter and organized individual with the ability to plan and implement multiple and lengthy projects at the same time, while still being able to respond to emerging issues and changing priorities;
- Sound interpersonal skills with the ability to build rapport with a wide variety of people of varying backgrounds to address potentially controversial issues;
- Management skills with the ability to set priorities, identify tasks, set achievable timelines, delegate work to available resources, and work as part of a team and independently;
- Having well developed conceptual and problem solving skills and understanding;
- Issue related work that leads to interaction with individuals that may be highly concerned with the potential outcomes is important.

This position requires an undergraduate or masters degree in Business or in Public Administration. A Certified Management Consultant designation is an asset. There is a requirement to be fully competent in using Microsoft Office applications including Outlook, Word, Excel and Powerpoint. Expertise in business planning processes, including performance indicators, targets and linkages to other organizational processes and systems is a must. Experience in a municipal setting would be considered highly desirable.

<b>Position Type:</b>	Permanent Full Time
<b>Competition Number:</b>	# 26-2010
<b>Rate of Pay:</b>	Level 6, \$ 85,377- \$112,350
<b>Hours of Work:</b>	8:30 am-4:30 pm, Monday through Friday
<b>Competition Closing Date:</b>	March 1, 2010 @ 1:00pm MST