

**LOCAL GOVERNMENT ADMINISTRATION ASSOCIATION
REGULAR BOARD MEETING MINUTES**

DATE: February 4, 2010

TIME: 8:30 a.m.

Conference Call

ATTENDANCE: N. McInnis L. Randle M. Taylor S. Byer
D. Joyce M. White D. Topinka
A. Radke G. Gervais C. Revega

REGRETS: D. Bannister
ABSENT: F. O'Malley

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1.0 CALL TO ORDER N. McInnis called the meeting to order at 8:34 a.m.

2.0 ADOPTION OF AGENDA 7.7 U of A Entry Level Program – N. McInnis
12.1 In Camera –Personnel – N. McInnis

D. Joyce moved to adopt the February 4, 2010 agenda as amended.

3.0 MINUTES	M. Taylor moved to accept the September 24, 2009 minutes as presented.	CARRIED 10-736
	M. Taylor moved to accept the September 25, 2009 minutes as presented.	CARRIED 10-737
		CARRIED 10-738

4.0 DELEGATIONS None at this time.

5.0 FINANCIAL D. Joyce moved to accept the Financial Statements as presented.
CARRIED 10-739

A transfer to Conference Reserves will be discussed at the March 11, 2010 meeting. Board Member Expenses will be reviewed at the May meeting. **March Agenda
May Agenda**

L. Randle and M. White joined the meeting at 9:08 a.m.

6.0 OLD BUSINESS

6.1 Joint Marketing D. Joyce reported that ARMAA has contributed \$5000 unconditional funds to the project. Firebrand is working to develop materials by

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Strategy	<p>early May 2010. The Project has lost it's enthusiasm now that there is not enough funds to carry through on the project.</p> <p>G. Gervais moved to accept the Joint Marketing/Retention Strategy Report as information.</p>	CARRIED 10-740
6.2 Tri Association Meeting on MOU	<p>N. McInnis and D. Joyce reported that the January 22 meeting went very well. A draft Memorandum of Understanding was agreed upon and will be circulated between ARMAA, LGAA, and SLGM.</p> <p>A. Radke moved that N. McInnis proceed with signing the MOU on behalf of the LGAA, unless major changes occur to the draft.</p>	N. McInnis CARRIED 10-741
7.0 NEW BUSINESS		
7.1 Strategic Plan 2010-2012	<p>M. White and C. Revega incorporated feedback into the document. The Board will spend time reviewing the document in September.</p> <p>L. Randle moved to accept the LGAA Strategic Plan 2010-2012 as presented.</p>	Sept Agenda CARRIED 10-742
7.2 Municipal Sustainability Strategy Working Group	<p>The LGAA was given short notice by AUMA to provide representation to this working group. Municipal Affairs is heading up the initiative with representation from AAMD&C, AUMA, ARMAA, LGAA and Summer Villages. By the end of March, Michael Merritt, ADM, is to provide a report to the Minister. This is the development of a self awareness sustainability toolkit for municipalities. It is a short timeline with several meetings. C. Revega is representing the LGAA and asked for continued feedback from the Board.</p>	<p>M. White moved to accept the MSS Working Group Report as information.</p> <p>CARRIED 10-743</p>
7.3 Assessment Review	<p>G. Gervais provided information on the Assessment Review Committee. She will continue to circulate information as the Committee progresses and asks for feedback.</p>	
7.4 Training Coordinator	<p>D. Joyce is working out the details with Civic Solutions to provide training workshops beginning this spring.</p>	
7.5 Elections Training	<p>The RFP for Local Authorities Election Training is due by Feb 10, 2010. The Board discussed whether the LGAA had the capacity to meet this deadline and then coordinate the training. The Board will further discuss this at the September meeting, in anticipation of the 2013 election.</p>	

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	D. Joyce moved that the LGAA not submit an RFP at this time. 1 Opposed	Sept Agenda 10-744
7.6 Resignation of L. Ludwig	M. White moved to accept with regret L. Ludwig's resignation as Zone 1 Director. N. McInnis has spoken to another individual who is interested in the position, and they will be setting up a Zone 1 meeting.	N. McInnis 10-745
7.7 U of A Entry Level Training	N. McInnis would like feedback from the Board on this item.	
	G. Gervais; S. Byer and C. Revega left the meeting at 9:46 a.m.	
12.0 IN CAMERA Personnel	L. Randle moved In Camera to discuss a Personnel Item at 9:46 a.m.	10-746 CARRIED
	L. Randle moved Out of Camera at 9:48 a.m.	CARRIED 10-747
	L. Randle moved to increase the Secretary Treasures Administration Fee by \$100 per month effective January 1 2010.	CARRIED 10-748
	L. Randle left the meeting at 9:48 a.m.	
8.1 CONFERNECE	Joyce moved the following Board members at the Out of Province Conferences.	10-749 CARRIED
	A. Radke – Manitoba M. White – Ontario G.. Gervais – Saskatchewan M. Taylor – Quebec D. Jocy – B.C. N. McInnis – NWT	
	N. McInnis left the meeting at 9:49 a.m. D. Joyce assumed the Chair. D. Joyce provided a brief conference update. C. Revega rejoined the meeting at 9:50 p.m. No further discussion on Agenda Items 8.3-8.6	
9.0 EXTERNAL COMMITTEES	No reports at this time.	

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**10.0 BOARD
REPORTS**

No reports at this time.

**11.0
Correspondence**

None

**13.0 NEXT
MEETINGS**

March 11 – 8:30 a.m. Conference Call
May 28 – Nisku

14.0 ADJOURN

A. Radke and M. White left the meeting at 9:55 a.m.
As quorum was lost, D. Joyce adjourned the meeting at 9:56 a.m.

President

Recording Secretary