

**LOCAL GOVERNMENT ADMINISTRATION ASSOCIATION
REGULAR BOARD MEETING MINUTES**

**DATE: May 29, 2009
TIME: 10:00 a.m.
Nisku Inn, Nisku Alberta**

ATTENDANCE: N. McInnis L. Randle G. Gervais M. Taylor
D. Joyce L. Ludwig M. Smith F. O'Malley
D. Bannister A. Radke C. Revega

REGRETS:

INDEX	MINUTES	ACTION
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1.0 CALL TO ORDER	N. McInnis called the meeting to order at 10:00 am. Welcome and introductions. Dirk Bannister – Zone 4 Director; Martin Taylor – Zone 7 Director.	
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2.0 ADOPTION of AGENDA	Addition: 3.0 Minutes January 15, 2009 7.3 Green Communities D. Joyce moved to adopt the May 29, 2009 agenda.	CARRIED 09-711
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3.0 MINUTES	G. Gervais moved to accept the Regular Meeting of the Board March 12, 2009 Minutes as presented.	CARRIED 09-712
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D. Joyce moved to accept the Regular Meeting of the Board January 15, 2009 Minutes as presented.	CARRIED 09-713
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D. Topinka to accept the March 19, 2009 LGAA Annual General Meeting Minutes as presented.	CARRIED 09-714
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4.0		
Delegation Gary Sandberg AMA	Delegation to arrive at 1:00 p.m.	

5.0 FINANCE

Income Statement	L. Ludwig moved to approve the May 23, 2009 Income Statement as presented.	CARRIED	09-175
Balance Sheet	M. Smith moved to approve the May 23, 2009 Balance Sheet as presented.	CARRIED	09-176
Bank Statement	A. Radke moved to approve the April 30, 2009 Bank Statement.	CARRIED	09-177

OLD BUSINESS

Joint Marketing/ Retention Strategy	<p>D. Joyce updated the Board on the history of the project. The initial request to the Province was \$2.5 million over 4 budget years. The Province had indicated that their contribution for the project would be \$20,000. There has been discussion that the partners would provide further additional funding of \$5000 each.</p> <p>It is hoped that with the limited funding the committee can show some success and then demonstrate that to the Province the need to advocate for a strategy to encourage employment in local government. Next step is a meeting with Firebrand and the Province. D. Joyce will circulate the Marketing Plan to the Board.</p> <p>Possibly the committee could receive funding from another source. Discussion on the committee taking the limited funding and focusing on one component of the Plan. There had been a suggestion that communities give 1% of their Municipal Sponsorship towards this.</p>	D. Joyce
SLGM, AARMA, LGAA Initiatives	SLGM has appointed Al Harvey and Scott Barton. Mina Montroy and Theresa Ostrum from Municipal Affairs. Pat Vincent and Ross Rawlusk from ARMAA. N. McInnis and D. Joyce from LGAA.	

Mina and Theresa will look at the old Citation program and pull out the components that are still relevant. A consultant would need to be hired to look at the Citation program and what changes need to be made to accommodate changes to the way local government does business. There are post secondary institutions who want to become involved.

L. Randle arrived at 10:30 p.m.

Target is to have some training in the fall. The Committee is aware of these concerns;

- that small offices have staff constraints
- staff are busy and have difficulty leaving the office
- new technologies available

Tony Martins is the new SLGM President.

There is also discussion on advanced level programs for those who have finished NACLAA.

The Committee has discussed a joint message and survey coming from the committee.

Discussion how best to deliver the program

- face to face workshops,
- use of the various colleges and distance learning,
- Community Futures Offices
- various technologies.

Municipal Administrators Training Institute in British Columbia has some good material. Some Library regions have video conferencing. Look at a format similar to the old Municipal Refresher program. Citation programs had been offered on the Wednesday of the LGAA conference in conjunction with the Preconference.

Will the training program be recognized and by who is a question?

Ownership and Revenue streams. The joint associations should own the program and receive revenue.

Possibly the intensive courses in person at some conference, and then followed by two distance learning courses.

L. Ludwig moved that N. McInnis and D. Joyce have the authority to expend the \$10,000 that was allocated in the 2009 LGAA budget for the joint training initiative; in the project area that would most benefit from the funds.

09-178**CARRIED****Meeting with
AUMA****Future of Local
Governance**

A lot of information had been collected at the President's Summit. Task force is planning a meeting in early August to have a debate around the Paper, before it goes to the AUMA convention. There was a concern that rural focus was not captured. Tri Association meeting – The rural administrators and municipalities will be involved in further discussions on the Future of Local Governance.

Meeting with AUMA and LGAA on May 20.

The point was made to AUMA that, LGAA should have been involved from the beginning.

AUMA Work/Action Plan - Future of Local Governance Initiative was distributed. AUMA and AMD&C will work together in moving this forward so that both associations can use the information.

Discussion on how to engage the LGAA membership in feedback opportunities.

- Input is from administration not elected officials as we are staff associations.
- Advocacy on the zone meeting agenda.
- Zone directors could provide to the members some points that would stir interest and arouse a response.

Adjourn for lunch at 11:45 p.m.

F. O'Malley arrived at 12:55 p.m.

Call back to order 1:00 p.m.

DELEGATION

G. Sandberg
T. Ostrum
AB Municipal
Affairs

Gary Sandberg, Executive Director Stakeholder Relations provided an update.

Budget implications MSI funding reduction. MSP will be rolling out with similar timelines.

Restructuring grant is no longer available. This was not a program; it was funding through surplus funding.

Continue with internship program.

Ministers Mandate letter.

Review Municipal Government Act in 2010 probably over two - three years.

Sustainability plan for the long term viability of municipalities.

Thresholds on operating and capital 10%

Salaries no longer eligible unless non profit or joint project.

Maintenance equipment can be purchased.

Board members commented that AMA staff has been helpful.

AMA will need to develop a process for submissions of projects, where there will be tight timelines and there is the need for further information and the back and forth communication required.

Forms in a PDF that can information can be typed into.

Accountability framework proposal – primarily internal for government. There are approximately 80 different projects that municipalities can apply for. Can there be a standard type of form.

Discussion on those municipalities who have healthy bank accounts who still received sustainability funding and equity. There isn't a definition of sustainability.

Minister's three broad components of sustainability;

- Ability to deliver services and infrastructure
- Ability to manage risk
- Plan into the future

N. McInnis thanked G. Sandberg for his attendance and the information provided. He left the meeting at 2:15 p.m.

Further discussions were held with T. Ostrum on the other areas of local government services and Municipal Affairs. There are several communities in various stages of dissolution processes.

T. Ostrum left the meeting at 2: 45 p.m. N. McInnis thanked her for attending.

**Continuation of
Item # 6.3**

The LGAA session at AUMA is 3 hours. Topic to be centered on Planning for Change - regional services and regionalization.

- Town and County of Athabasca experience
- Regional partnership in the Olds area.
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A. Radke

A. Radke will organize the session and submit the information to AUMA.

NEW BUSINESS**Appoint Board
Members to
Committees**

Geraldine Gervais agreed to be the LGAA representative on the Alberta Municipal Health and Safety Association.

**Affiliate
Membership
Incentives**

A. Radke moved that the LGAA approve the promotion of: with the purchase of an Affiliate Membership, an Affiliate member will receive a 25% discount or \$125.00 off on one Trade Show booth registration.

09-179**CARRIED****Green
Communities**

No one from the Board was available to attend.

D. Topinka left the meeting at 3:00 p.m.

**COMMITTEE
REPORTS**

D. Joyce provided a final update on the 2009 conference. Planning for the 2010 conference will begin in June.

Conference

D. Joyce moved that the 2010 LGAA Trade Show booth registration be set at \$504.00 plus gst per booth.

09-180**CARRIED**

As Board members had to leave, the remainder of the meeting will be held by conference call at the Call of the Chair.

INDEX**MINUTES****ACTION**

**NEXT
MEETING**

Next face to face meeting
September 24 and 25, 2009

ADJOURN

N. McInnis adjourned the meeting at 3:52 p.m.

09-181

President

Recording Secretary