

**LOCAL GOVERNMENT ADMINISTRATION ASSOCIATION
REGULAR BOARD MEETING MINUTES**

**DATE: May 2, 2008
TIME: 10:00 a.m.
Royal Executive Inn, Nisku Alberta**

ATTENDANCE: N. McInnis L. Randle A. Harvey G. Gervais
D. Joyce C. Dunn J. Austin L. Baran
T. Hurlbut L. Ludwig A. Radke C. Revega

REGRETS: None

INDEX	MINUTES	ACTION
--------------	----------------	---------------

1.0 CALL TO ORDER	N. McInnis called the meeting to order at 10:05 a.m. Welcome and introductions.	
--------------------------	---	--

2.0 ADOPTION OF AGENDA	C. Dunn moved to accept the agenda as amended.	CARRIED 08-659
-------------------------------	--	-----------------------

3.0 MINUTES	T. Hurlbut moved to accept the March 12, 2008 minutes.	CARRIED 08-660
--------------------	--	-----------------------

	L. Ludwig moved to accept the Annual General Meeting Minutes of March 13, 2008.	CARRIED 08-661
--	---	-----------------------

4.0 DELEGATIONS

John McGowan John McGowan, Executive Director AUMA – 10:35 a.m.

Mr. McGowan spoke about the Municipal Sustainability Initiative Working Group, which had its first meeting April 18. In 2007, the AUMA did a Municipal Sustainability Paper which was approved at the Convention.

There are many grants and how to account for all of them is a challenge; the group will work on a Framework for Municipal Agreements. The AUMA will be having further discussions with the Provincial Government on what are the Government's principles/directives, then municipalities can do long term planning on how they will meet the Government directives and the directives of the municipality. The plan is to have the agreement ready to bring to the convention.

Municipalities need to prove how valuable the MSI funding is now. The LGAA Committee members are asked to help get the feedback.

Mr. McGowan will send notes to C. Revega so that they can be distributed.

AUMA has not had any feedback on the Building Canada Fund which replaces CAMRIF.

There was good feedback on the format of the regional meetings. However the advertising of the meetings was off.

The AUMA Executive Committee will be discussing the School Taxing Authority.

N. McInnis thanked Mr. McGowan for this attendance.

Dr. Knight

Dr. Doug Knight, Executive Director, U of A Government Studies arrived at 11:25 a.m.

Dr. Knight discussed the Needs Assessment that was done a year ago and where the Government Studies Program plans to go. There is a need for entry level courses in the form of a Citation Program. There is also a need for more senior program. Entry level would be for employees without municipal experience.

N. McInnis indicated that the LGAA would like to work towards the Ontario model of a partnership with the education institution and the association, which would involve revenue sharing. Dr. Knight is open to the idea and interested in creating programs that meet the needs of municipalities.

The LGAA Executive will be bringing forward to the other associations the concept of joining together as one organization. Alberta is the only province with several organizations. This is only preliminary and AUMA and AAMD&C would also need to be involved in the discussions.

N. McInnis thanked Dr. Knight for his attendance and Dr. Knight joined the Board for lunch.

5.0 FINANCE

D. Joyce moved to accept the March/April 2008 Financial Statements as information.

CARRIED 08-662

6.0 OLD BUSINESS

6.1 Joint Marketing /Retention Strategy

D. Joyce reported that the Joint Marketing/ Retention Strategy put out an RFP and received 7 proposals. ARMA, LGAA, AUMA, AMD&C were represented. An enthusiastic company, Firebrand and Freckles were hired. Mid June should be the final presentations to the committee. There are many possibilities as to where this information can go, such as an understanding of the business of local government, the market, a manual or toolkit. The LGAA would like the Committee to look to future job retentions, not only what we are currently experiencing.

6.2 President to meet with SLGM Chair.

N. McInnis hopes to meet with SLGM Chairman D. Coleman in May at Kananaskis.

L. Ludwig moved that the LGAA Executive begin discussions with the sister organizations on the possibilities of the Associations joining together.

CARRIED

**Executive
08-663**

6.3 Board Regroup

The LGAA now has a full board. There were discussions on how to gain interest in Zone 2. They had been without a zone director for over a year. G. Gervais will look at the possibility of hosting a workshop to garner interest. Zone 1 had little interest at the last zone meeting. In order for zone boundaries to be changed it would require a bylaw change as the quorum of the board would change as well.

T. Hurlbut will look into the clarifying the wording of a “registered member” being elected to be on the board.

**T. Hurlbut
08-664**

6.4 Career Day

T. Hurlbut felt that there was not much interest from high school students at the LGAA display at the Strathmore Career Days. The Board felt they should continue with career days if the opportunity arises, as the new Alberta curriculum will soon be in schools and raise awareness of local government.

6.5 AUMA Reciprocal Agreement

J. Austin moved that D. Joyce negotiate a new reciprocal agreement with AUMA.

CARRIED

**D. Joyce
08-665**

INDEX**MINUTES****ACTION**

**7.0 NEW
BUSINESS****7.1 Set meeting
dates.**

Conference call in June. Planning Session September 25/26 in Nisku.

C. Revega

**7.2 Rural Matters
Conference**

D. Joyce moved that the LGAA have a trade show booth at the Rural Matters Conference on July 5, 2008.

CARRIED

**C. Revega
08-666**

7.3 Delegations

No further discussion on the delegations presentations.

**7.4 Committee
Listing**

C. Dunn and L. Baran will be the LGAA representatives on the Municipal Excellence Committee.

**C. Dunn
L. Baran
N. McInnis**

N. McInnis will check if Brad Watson still wishes to be on the Municipal Dispute/Mediation Committee.

**8.0
COMMITTEE
REPORTS****8.1 Conference**

2008 Conference evaluations were reviewed. Total cost to the Capri is \$59,184.00.

2008 Trade Show evaluations indicated a exhibitors were satisfied.

**2009 Trade Show
Coordinator**

A. Harvey moved that D. Joyce negotiate a Trade Show Coordinator contract with Rick Binnedyk for up to 3 years.

CARRIED

**D. Joyce
08-667**

L. Randle moved the 2009 Trade Show booth fee be \$494.00 plus gst.

CARRIED

08-668

2009 Conference

It will be the 50th anniversary of the LGAA in 2009. D. Joyce is to invite, Municipal Affairs; Housing and Urban Affairs, and Community Development to the conference. Possibility of the Board doing the skit.

**8.2 Membership
and Marketing**

INDEX	MINUTES	ACTION
a) Credit Card Costs	D. Joyce will speak to Rick Binnendyk about credit card costs for trade show exhibitors who wish to register by credit card and work out the details.	D. Joyce
b) Spring Workshop	Discussion on basic workshops, minute taking, policies etc. Many new staff that require the basic workshops. T. Hurlbut will aim for a fall workshop.	T. Hurlbut
c) TCA Workshop	It will not be feasible to gain feedback for the marketing and retention strategy at the TCA workshop.	T. Hurlbut
d) AUMA Convention	Discussion on what topic for a workshop. Possibly media training; or regional governance vs regional government.	T. Hurlbut
e) Evaluation Toolkit	Membership and Marketing committee will research this further. It is time for the LGAA to develop another resource.	Zone Directors
8.3 Secretary Treasurer	Insurance has been straightened out. Reminder to submit newsletter articles. C. Revega requires copies of zone agendas and minutes to submit to Alberta Municipal Affairs for the zone funding.	T. Hurlbut Zone Directors
8.4 Communications Coordinator	Membership and Marketing to re negotiate the Communications Coordinator Contract. Board members are asked to submit biographies for website.	T. Hurlbut Zone Directors
8.5 Bylaw and Legislative	Nothing further	
8.6 Scholarship	No Report	
9.0 EXTERNAL COMMITTEES	No reports on items 9.2-9.4	
9.5 Fraternal Provincials Associations Meeting	The next National Associations meeting will be in May at the CAMA conference. Julian de Cocq will be attending CAMA and representing the LGAA at the meeting.	

N. McInnis

INDEX**MINUTES****ACTION**

10. BOARD REPORTS

N. McInnis recapped what the priorities for the Board will be:

1. Work with the sister organizations
2. Training and development for members.

10.1 President

N. McInnis will review the List of Legal Firms.

Zone meetings

Zone 3 – June 6

Zone 4 – Sept 12

10.2 Zone Reports

Zone 5 – Sept 19 – St. Paul

Zone 6 – Westlock – June

Zone 7 – Oct 17 – Fairview

11.0

None at this time

Correspondence**12.0 NEXT MEETING****NEXT MEETING**

Conference call in June, to be decided by C. Revega.

14. ADJOURN

D. Joyce adjourned the meeting at 3:35 p.m.

08-669

President

Recording Secretary