

**LOCAL GOVERNMENT ADMINISTRATION ASSOCIATION
REGULAR BOARD MEETING MINUTES**

DATE: September 26, 2008

TIME: 10:00 a.m.

Nisku Inn, Nisku Alberta

ATTENDANCE: N. McInnis G. Gervais L. Baran
D. Joyce L. Ludwig M. Smith
A. Radke C. Revega

REGRETS: L. Randle C. Dunn T. Hurlbut

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1.0 CALL TO ORDER	N. McInnis called the meeting to order at 9:09 am. Welcome and introductions.	08-679
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2.0 AGENDA	Continuation with the Agenda	
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6.1 Joint Marketing	D. Joyce will continue to be involved on the Joint Marketing Strategy and see that the partners meet after the AUMA conference.	D. Joyce
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6.2 Training Coordinator	N. McInnis discussed his meeting with representatives of ARMA and SLGM. The LGAA feels it is important that the associations work together and provide member services. Member services including training opportunities. Discussion on the approach and possibility of a training coordinator.	
	N. McInnis moved that the LGAA Executive Committee draft the terms of reference for a training coordinator to be vetted by the rest of the board. CARRIED Draft will distributed by email to board members to review.	N. McInnis C. Revega 08-680

6.3 Agreement with AMA and LGAA	Municipal Affairs will now provide a grant of \$10,000 to the LGAA.	C. Revega
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**8.0
COMMITTEE
REPORTS**

8.1 Conference D. Joyce presented information on the 2009 conference. Firming up speakers, Rick Binnendyk has begun work on the trade show. C. Dunn has agreed to continue with sponsorships. Municipal Affairs will have a high profile on Friday morning. Changes will be made to the timing of when our guests speak.

**8.2
MEMBERSHIP
& MARKETING**

**a) AUMA
Conference** Firebrand Media will present the Joint Marketing Strategy, T. Hurlbut will provide introductions. **T. Hurlbut**

**b) Evaluation
Toolkit** To be further reviewed once a training coordinator begins work.

**8.3 SECRETARY
TREASURER** Items have been discussed.

**8.4
COMMUNICATIONS
COORDINATOR** Discussion on TCA workshops. Alberta Public Works Association and the LGAA held workshops in June and September. Participants would like more information; D. Joyce will speak to S. Byer as to what participants would like for information. **D. Joyce
S. Byer**

N. McInnis will review the Terms of Reference and the Communications Coordinator Contract and provide input to T. Hurlbut. **T. Hurlbut
N. McInnis**
T. Hurlbut will review with S. Byer.

**8.5 Bylaw and
Legislative** No report

8.6 Scholarship Scholarship will be advertised with January 31 2009 deadline. L. Randle and the board members representing the odd numbered zones will make of the committee. **L. Randle &
Board
Members**

A. Radke moved to accept the committee reports as presented.
CARRIED

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9.0 EXTERNAL COMMITTEES

9.1 AMH&S

L. Baran will be the LGAA representative for 2009.

L. Baran

9.2 Peer Mentoring

No Report

9.3 TCA

L. Frostad provided a written report.

9.4 Municipal Excellence Network

J. Decoq communicated that there had not been a meeting.

9.5 Municipal Excellence

C. Dunn and L. Baran were the LGAA representatives on the Committee. Work is complete for this year.

9.9 Interprovincial Associations

Discussions on CAMA's initiative to examine how we can communicate across the provinces and items such as a reduction in membership fees for members if you are member of one of the associations. CAMA had request the LGAA fee structure and input into membership fees.

D. Joyce moved that N. McInnis continue to be involved in the ongoing discussions with the inter provincial associations. **CARRIED**

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N.McInnis

10. BOARD REPORTS

L. Ludwig moved to accept the External Committee reports as presented. **CARRIED**

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10.1 Presidents Report

N. McInnis reiterated that the strength of this Board will be on training initiatives and working together with the other associations, focusing on enhanced member services.

10.2 Zone Reports

Zone 1

Leo Ludwig - Inactive at this point, not much interest in a zone meeting. Will continue to work at getting zone members out to the meetings.

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Zone 2

Geraldine Gervais - again some difficulty with meeting, she is looking at coordinating a meeting with another event.

Zone 3

Michelle Smith – 20 members present on Sept 19. Had Municipal Affairs presented information on MSI.

Zone 4

Al Radke - Sept 12 meeting has solid base of members. Engineer spoke, Municipal Affairs, TILMA, TCA. Contaminated property reclamation working with a bank as to what information they require for these properties. Coordinate efforts on a zone salary survey.

Zone 5

N. McInnis will check with Al Harvey as to the confirmation of a new Zone 5 director. **N. McInnis**

Zone 6

Catherine Dunn is planning a meeting for mid November in Barrhead.

Zone 7

Larry Baran meeting is September 17 in Fairview. Continue to have the joint meetings with ARMA.

10.3 Out of Province Conferences

Saskatchewan – legislative amendments, now have one Municipal Government Act for urban and rural municipalities. Changes to election act, discussions on OH&S, assessments, pension plan.

11.0 Correspondence & Information

Winnipeg – No report at this time.

Niagara Falls – discussed with an Atlanta Georgia delegate about their requirement for elected officials training. Federal grant process, land use policies, green credits, accessibility for disabled persons, database on what services are provided by each province. Election processes, intern program, youth mentorship program to encourage youth to be involved with council. Pension plans and discussions on items that would be appropriate for the inter provincial associations.

Quebec City – focused on Quebec's 400th anniversary, the environment, and smart communities.

Prince George – No report at this time.

L. Ludwig moved to accept the Board Reports as presented.

CARRIED

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12.0 NEXT

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MEETING

Conference call in December.

13.0 ADJOURN

G. Gervais moved to adjourn at 12:13 p.m.

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President

Recording Secretary