

**LOCAL GOVERNMENT ADMINISTRATION ASSOCIATION
REGULAR BOARD MEETING MINUTES**

**DATE: September 21, 2007
TIME: 9:00 a.m.
Royal Executive Inn, Nisku, Alberta**

ATTENDANCE:	L. Randle D. Joyce J. Austin	N. McInnis C. Dunn	F. O'Malley C. Revega	L. Henderson A. Harvey
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REGRETS:	T. Hurlbut	L. Ludwig
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INDEX	MINUTES	ACTION
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1.0 CALL TO ORDER	L. Randle called the meeting to order at 9:00 a.m.	07-622
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5.0 Annual Review	The Board went through the Strategic Plan. At the President's Dinner at the March Conference, discussions will take place with the fraternal organizations, on a western conference and revenue streams. The contact with the Deputy Ministers will continue to be developed.	
	D. Joyce moved to accept the 2008-2010 LGAA Strategic Plan, attached.	CARRIED 07-623

T. Hurlbut has accepted the position of Town Manger at Chestermere. He will see that Zone 4 has a zone meeting to elect a new director.

L. Henderson moved that Terry Hurlbut remain on the Alberta Heath and Safety Association until his term expires at the end of 2008.	CARRIED 07-624
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Membership & Marketing Committee reviewed Policies and Terms of Reference for LGAA Position Profiles and Committees.

D. Joyce moved to amend the Budget Approval Policy 01-2001.	CARRIED 07-625
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D. Joyce moved to amend the LGAA Membership Fees Policy 02-2001	CARRIED 07-626
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D. Joyce moved to amend the New Zone Director Orientation Policy 04-2001.	CARRIED 07-627
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INDEX	MINUTES	ACTION
	D. Joyce moved to amend the Newsletter Distribution Policy 06-2001	CARRIED 07-628
	D. Joyce moved to amend the Bylaw & Legislative Committee Terms of Reference.	CARRIED 07-629
	L. Randle moved to insert in the Past Presidents Position Profile. The Past President will welcome new LGAA members and make contact with members who are moving to another municipality or leaving the association.	CARRIED 07-630
	L. Henderson moved to accept the Workshop Policy 16-2007.	CARRIED 07-631
	J. Austin left the meeting at 12: 05 p.m.	
5.1 Financial Statements	C. Dunn moved to accept the financial statements dated September 16, 2007.	CARRIED 07-632
BUDGET 2008	C. Dunn moved that the 2008 membership fees be set at \$155.00 plus GST for the first member of the municipality and \$115 .00 plus GST for the second member of the same municipality.	CARRIED 07-633
	A. Harvey moved that the 2008 conference fees for members be set at \$175.00 plus GST for the Conference and after the registration date \$200.00 plus GST. Non members before registration deadline set at \$225.00 plus GST, non members after the registration deadline \$275.00 plus GST. \$125.00 plus GST for the Pre-conference.	CARRIED 07-634
	D. Joyce moved that the Trade Show Base Fee be increased by \$400.00 and an increase of \$5.00 per booth fee for the 2008 Trade Show Coordinator Contract with Double Dutch.	CARRIED 07-635
	Budget discussion continued, C. Revega will finalize the budget for circulation to the board.	
7.0 New Business Zone Directors	L. Henderson left the meeting at 1:00 p.m.	
	A zone director is required for Zone 2. L. Randle will speak with Cheryl Skelly of Crossfield about hosting a meeting. Zone directors were reminded that they are to forward their agendas and minutes to	

INDEX**MINUTES****ACTION**

8.0 COMMITTEE REPORTS

C. Revega in order to fulfill the requirements of the AMA&H funding requirements.

8.1 Conference

Brad Watson has accepted a position at the Town of Ponoka.

N. McInnis reported on the conference plans to date. Rick Binnedyck trade show coordinator is working on having the trade show registrations online. N. McInnis will be working on renewal of the contracts between Alberta Municipal Affairs & Housing and AUMA.

L. Randle and A. Harvey will check with Bill Sloan of ACRA if he is available to speak at the LGAA conference.

8.2 Bylaw & Legislature

Discussed previously

8.2 Membership & Marketing

Discussed previously

8.4 Scholarship**8.5 AMH&S**

C. Dunn moved that T. Kubilsky receive the LGAA advanced scholarship. **CARRIED**

07-636

Notes from the September 6 meeting had been previously circulated.

9.0 Provincial Committees**9.1 Peer Mentoring/ Mediation**

There has not been a meeting since the last report.

9.2 Municipal Excellence Review

C. Dunn reported that there were 31 applications. The announcements will be made at the AAMD&C and AUMA conferences.

9.3 Municipal Excellence Network

There has not been a meeting since the last report.

9.4 Environment

There have been town meetings, to discuss protocols for information flow.

9.5 Retention/ Marketing Strategy

Previously discussed

9.6 Tangible Capital Assets

The committee had met to discuss valuation of roads and streets and will be meeting about water and wastewater on September 20.

10.0 REPORTS

President
Zone Reports
Secretary -
Treasurer

L. Randle asked that Zone Directors to let him know when the zone meetings are, in order that he can attend.

Zone 5 - October 14

Zone 6 – November 2 in Stony Plain

Zone 7 - October 19 in High Prairie

Tentative Schedule for Out of Province Conferences

BC June 17-19 in Prince George – L. Randle

Sask First week in June, Saskatoon – L. Henderson

Manitoba April 27-30 Winnipeg – F. O'Malley

Ontario June 8-11 Niagara

Quebec May – D. Joyce

Secretary –Treasurer report was reviewed.

ADJOURNMENT**NEXT MEETING**

Call of the chair.

C. Dunn adjourned the meeting at 2:50 p.m.

07-637

President

Recording Secretary