



Professional Development Scholarships

Local Government Administration Association

As part of its commitment to to life long learning and professional development, the LGAA provides two scholarships each year to members of the Local Government Administration Association.

One scholarship (up to \$500) is provided to a member who is enrolled OR ARE enrolling into the Local Government Certification Program.

The second scholarship (up to \$500) is provided to a member enrolled OR ARE enrolling in educational courses provided by a recognized post-secondary institute that encourages professional development in the municipal field.

DEADLINE FOR APPLICATION IS JANUARY 29.

Eligibility

For the purposes of this scholarship program;

- 'Course' shall mean a seminar or course, whether an individual offering or as part of course studies, delivered through direct attendance, correspondence, home study or an electronic medium.

- 'Educational Opportunity' shall mean a symposium, convention, conference, exchange, or other structure or formalized activity.

1. Courses or education opportunities proposed to be undertaken by the candidate with the benefit of the scholarship award shall be directly related or applicable to Local Government Administration in Alberta and shall be rated on such things as their relative quality, applicability, value for dollar spent and reputation of institution or entity offering the course or opportunity.
2. Financial need is not necessarily a factor in selection, but preference may be given if the scholarship award enables a candidate to partake in a course or educational opportunity in which he or she might otherwise not be able to participate.
3. Candidates must demonstrate a commitment to a career in Local Government Administration through stated career goals, past contributions to Local Government Administration, and by way of personal investment in the proposed course of educational opportunity.

If you require more information, please contact the LGAA Office at 780-398-3994 or info@lgaa.ab.ca.

The scholarship policy can be found in its entirety at www.lgaa.ab.ca/resources.htm

application cover page

Name: _____ email: _____

Employer: _____ Fax: _____

Address: _____

Send applications to:
Local Government Administration Association
email: info@lgaa.ab.ca
fax: 780-398-2643

Applications must be received by the Secretary Treasurer by February 29.

Checklist

Please make sure your application contains:

- Details of the courses or educational and professional development
- A statement of the career, education and professional development goals of the applicant and how the proposed course or educational opportunity helps to fulfill those goals.
- Costs that are estimated to be incurred in connection with the course or educational opportunity and contributions that will be received from the applicant, the applicants' employer or from other sources.
- A short autobiography of the applicant providing information on past and present positions within local government.

Upon approval of the scholarship by the LGAA Board, one half of the approved scholarship amount shall be paid to the successful candidate. The second half of the scholarship shall be paid when the recipient submits their written statement accounting for the use of the scholarship to the Secretary-Treasurer and current membership status is confirmed.

YOU MAY:

- Use the scholarship award in relation to the course or educational opportunity for which the application was made.
- Use the scholarship to defray costs of tuition, registration, course materials, travel, or accommodation.

YOU MUST:

Within one-year of receipt of the scholarship, you must return to the secretary a written statement accounting for the use of the scholarship award and will return any funds unused by the recipient. Failure to provide such a statement or to return unused or inappropriately used funds from the scholarship award, will result in the recipient being classified as a member who is **not** in good standing.