

MINUTES

ZONE 3 LOCAL GOVERNMENT ADMINISTRATION ASSOCIATION OCTOBER 1, 2004 AT BLACKFALDS

IN ATTENDANCE: Ray Coad – Blackfalds, Jack Ramsden – Three Hills, Dale Mather – Innisfail, Carey Keleman – Innisfail, Maureen Malaka – Trochu, Velma Keeler – Rocky Mountain House, Larry Holdstead – Rocky Mountain House, Ken Kendall – Lacombe, Bob Jenkins – Lacombe, Dale Withage – Olds, Michelle Smith – Elnora, Rick Binnendyk – Penhold, Norbert Van Wyk – Red Deer, Bernice Birtsch – Rimbey, Andy Weiss – Bowden, Therese Kleeberger – Eckville, Helen Dietz – Sylvan Lake, Brenda Christie – Three Hills, Mandi Carroll – Red Deer County, Debbie Bobocel – Delburne, Rob Coon – Red Deer County, Darryl Joyce – Olds, Jim Moroney – Alberta Municipal Health and Safety, John Scott – Alberta Municipal Affairs.

CALL TO ORDER Zone Director Darryl Joyce called the meeting to order at 9:30 a.m.

WELCOME Mayor Wayne Tutty welcomed the group to Blackfalds.

AGENDA The following items were added to the agenda:

- 8h) School Reserves agreements
- 8i) Ambulance Transition

CAUCUS SESSION #1 Occupational Health & Safety

Jim Moroney, from the Alberta Municipal Health and Safety Association, attended to discuss issues in this area. Items noted included:

- When he was in government they went to accident sites to, not only investigate them, but to nail someone.
- Under today's legislation a 1st offence has a maximum fine of \$500,000 and a 2nd offence has a maximum fine of 1 million dollars.
- Bill C45 is a little fuzzy and he wouldn't worry about it until a court case comes up which will more than likely be in Ontario.
- In 2003 there were 124 work related fatalities. Of those, 35 were motor vehicle accidents, 19 work place accidents and 46 were disease related. Also in 2003 there were 1411 municipal employees injured who required time off work.
- Many municipalities are now requiring Certificates of Recognition (C.O.R) from contractors.
- A number of courses are now put on regarding the Occupational Health and Safety regulation.

CAUCUS SESSION #2 ASSET

John Scott, from Alberta Municipal Affairs, attended to talk about the ASSET program. As part of the discussion he handed out user manuals and information about each municipality in the zone. Items noted included:

- Compatibility with the MIG system was mentioned as it does not accept multiple link numbers.
- The loading of linear assessments was discussed.
- Norbert mentioned the City of Red Deer had done a self assessment approach for 2004.

CAUCUS SESSION #3 The Peer Network for Municipal Dispute Resolution

Norbert Van Wyk gave a short presentation on this topic with the following noted:

- This initiative came out of the AAMD&C.
- It is a way to work out municipal disputes without incurring extensive legal costs.
- LGAA/ARMAA/AAMD&C all have appointed representatives.
- He is hoping the AUMA will participate.
- He has met with one municipality, in Central Alberta, over an internal dispute.

LUNCH

Recessed for lunch, sponsored by the Town of Blackfalds at 12:00 p.m.

RECONVENE

The meeting reconvened at 12:45 p.m.

CAUCUS SESSION #4 LGAA President Report/Zone Director Report/Board Retreat Report

A written report, from LGAA President Brad Watson, was reviewed.

Zone Director Darryl Joyce gave his report highlighting:

- New members in the zone
- When there are changes in senior personnel please email the zone director
- Participated in the Municipal Excellence review committee and noted there were no submissions, in 2004, from municipalities in Zone 3. He would be willing to assist municipalities who were interested in making a submission for 2005.
- According to bylaws, in 2005 Zone 3 must hold elections for Zone Director.
- On September 23rd & 24th the Board held its annual retreat in Nisku highlighted by:
 - AUMA Executive Director attended to discuss issues such as LGAA/AUMA contract, ambulance toolkit now available, police funding issue still contentious, insurance and risk management now totally in-house, 2005 premiums should be way down, ANI's continued to be carefully reviewed & Munishare continues to receive a cool response. Also discussed ACFA appointment through AUMA.
 - Gary Sandberg & Karen Wronko gave a short overview of what they have heard, from administrators, in the last year.
 - 2005 Conference and Tradeshow discussed with the Board deciding to send out a second request for proposals as only one proposal was received the first time.
 - LGAA is now posting job opportunities on the website due to requests from the membership.

CAUCUS SESSION #5 Open Discussion

Councillor Training & Orientation Manual

Mandi mentioned she was working on an orientation manual for new county councillors. Other comments included: Alix brings in Activation Analysis, Olds is doing one in house and doing an external one, Lacombe does an in-house joint orientation with the Town of Ponoka, Trochue and Carbon do a joint session and the City of Red Deer does a two day session.

Surplus Ballot Boxes

Norbert brought a sample ballot box which the City of Red Deer has as surplus.

Internship Program

Maureen mentioned the internship seemed to be going okay, however, as there were three participating municipalities, how the intern's time was allocated was still being worked out. It was suggested having the intern work a full block of time (ie. four consecutive months) at each municipality might have been the way to go. The Town of Lacombe stated they were applying for an intern for 2005.

Policing Costs

It was noted AUMA President Ernie Patterson has met with the Solicitor General over the funding issue as AUMA was quite concerned over the reduction of funding from \$35 to \$16 per capita. It was noted, under the new grant agreement, the Province could require municipalities to add more police without consulting the municipalities.

Allocation of Provincial Infrastructure Dollars

Norbert mentioned he had heard the focus, of the new grant, would be on transportation and transit and could be paid over a 5 year period.

School Reserve Agreement

It was noted Chinook's Edge School Division had sent school reserve agreements to each municipality in its region which seemed to be one sided. Norbert commented the City of Red Deer did have such an agreement, however, these agreements could not be imposed upon the municipalities by the school division.

Ambulance Transition

It was noted AUMA had created a transition toolkit on the website. Ken noted the 55 million dollars being floated would not be enough to provide ambulance service, at a sufficient level, throughout the Province.

Around the Zone

Norbert mentioned he had been appointed to the Workers Compensation Board.

Michelle stated Elnora was in the middle of a housing boom with developers buying vacant lots and then not building. Some suggestions were given to prevent this.

NEXT ZONE MEETING

It was decided the next zone meeting would be held in Sylvan Lake on June 3, 2005 . Five door prizes were then given out to those in attendance.

ADJOURNMENT

The meeting adjourned at 2:15 p.m.