



EMPLOYMENT OPPORTUNITY

General Manager, Corporate Services Two (2) Year Term

The Town of Stony Plain is currently seeking an ambitious leader for a two (2) year term position of General Manager, Corporate Services. The General Manager will provide high level strategic and operational oversight for the functional areas of Financial Services, Legislative Services, Technology Services and Human Resource Services. As the Town's Chief Financial Officer (CFO), this position is accountable for overseeing all banking and investment functions, financial reporting, and audit processes. In collaboration with the Senior Leadership Team, the General Manager will promote organizational cohesion, develop a culture of continuous improvement and support adherence to organizational values.

As the General Manager, you are a strategic leader with a high degree of personal initiative, integrity, and professionalism. You will be able to motivate, mentor, support, and influence a diverse team of staff to create a high-performance work environment. Your interpersonal and communication skills enable you to build trusted relationships at all levels throughout the organization.

The General Manager plays a key role in making recommendations to Council and implementing Council decisions in conjunction with the Senior Leadership Team. In this role you will be responsible to provide high level strategic and operational oversight consistent with Council's approved Strategic Plan and the Town's Corporate Plan; as well as financial, human resources and governing legislation. This position participates in the development and evaluation of Town business decisions, bylaws, policies and procedures from a Corporate Services perspective.

Education:

- Post-secondary degree in Commerce, Public Administration and/or Political Science from a recognized education institution.
- Masters of Business or Public Administration is desired.
- Professional Accounting Designation is desired.
- Extensive Management and/or executive leadership training considered an asset.

Knowledge and Experience:

- A minimum of eight to ten years direct experience at a senior management level in a municipal or similar setting; with focus in one or more of the functional areas;
- Strong financial or accounting background;
- Knowledge of the Municipal Government Act, Generally Accepted and Public Sector Accounting Principles, FOIPP legislation and Labor Standards;
- Strong strategic and business acumen supported by sound judgement and developed conceptual, analytical and problem solving skills;
- Ability to position and extend influence through communication skills and strategic thinking;
- Experience in government relations; supporting elected officials and senior management;
- Highly developed interpersonal skills, including the ability to communicate effectively, applying diplomacy to deal tactfully in an open and political environment;

- Ability to establish and maintain effective professional relationships with appropriate public and private agencies and organizations involved with the Town of Stony Plain
- Solid leadership and emotional intelligence skills with demonstrated ability to engage others to understand and embrace organizational vision and translate that into effective strategic initiatives and operational plans;
- Individual values that align with the Town's values of collaborative leadership, safety, innovation and creativity, quality and excellence, partnership and alliances, and recognition of achievements

Based on a 35-hour work week, the salary range for this position is \$132,096 - \$168,064 (salary is negotiable within this range based on experience and qualifications). The Town offers an excellent 100% employer paid Health Benefit package and membership under the Local Authorities Pension Plan, plus the option to participate in the APEX Supplementary Pension Plan. This position will be expected to attend evening Council/Committee and other meetings as required.

For complete details and to apply online, please visit www.stonyplain.com

Competition #: 2022058

Deadline for application submission: Wednesday, December 7, 2022, at 4:00pm

The Town of Stony Plain thanks all respondents, however, only those selected for an interview will be contacted