

Municipal Accountability Advisor (34991)

Closing: November 24, 2022

Are you passionate about working collaboratively with municipal leaders to promote strong, accountable municipal government? Do you wish to put your wealth of government policies, priorities, and legislative knowledge to use in an impactful and fulfilling way? Then the Municipal Accountability Advisor role is for you!

Reporting to the Manager Municipal Accountability, as the Municipal Accountability Advisor, you will be a member of an advisory team that engages proactively with municipal administrators, other departments, and associations to promote legislative compliance at the municipal level. This team is also responsible for supporting the Minister's authority to intervene in significant concerns of municipal legislative non-compliance.

The primary purpose of the Accountability Advisor role is to implement the Municipal Accountability Program, which assesses and supports municipal compliance with the Municipal Government Act in their administrative and governance processes and procedures.

Responsibilities:

- Your primary responsibilities in this position will include:
- Designing, planning, coordinating, delivering and evaluating processes for the review and enhancement of municipal legislative compliance across Alberta.
- Ensuring municipalities are offered appropriate support and resources for attaining legislative compliance.
- Providing leadership to internal teams and external municipal administrations.

In addition to these primary responsibilities, you will also:

- Be a member of the Municipal Sustainability and Accountability team within the Municipal Capacity and Sustainability Branch and may be asked to support other branch activities as required.
- Utilize the Municipal Government Act to provide advice and information to elected and appointed municipal officials and to the public.
- Deal with concerns regarding practices of municipal government and, where required, uses appropriate departmental regulatory powers to address municipal issues to enhance local government transparency and accountability to their citizens and the province.

Make recommendations to senior management and the Minister on how to address municipal concerns raised through the petitioning process, and through correspondence with municipal councils, CAOs and the public.

The Municipal Accountability Advisor performs work in accordance with relevant government and ministry legislation, regulations, policies and guidelines and at times, significant travel is required to conduct annual reviews or provide training or advisory visits.

For more information, please visit: <https://jobpostings.alberta.ca/job-invite/34991/>