



# LGAA10

**CORNERSTONES FOR CHANGE**

**MARCH 17 - 19 | CAPRI CENTRE | RED DEER**

## Welcome

We would like to invite you to participate in the Local Government Administration Association (LGAA) Conference in 2010. This is a fantastic opportunity to connect with the single largest purchasing group - consuming 100's of millions of dollars in goods and services each year - within Alberta. Rick & Myra will be on site hosting you and your firm this year. **The 2010 Conference Committee has added in an additional 1.5 hours of tradeshow time to this year's schedule.** We anticipate this year to be an exciting tradeshow format. The 2010 LGAA Conference & Tradeshow will put your firm in front of potential clients and set the stage for strong dialogue between you and the attendees.

**We have a limited number of booths!  
Your prompt response is important to securing your presence.**

The attendees at this conference are the people who direct, recommend, and make decisions for all purchases within their respective communities.

- Chief Administrative Officers (CAO's) of municipalities from across Alberta
- Senior Management & Administrative Staff of municipalities from across Alberta
- Local Government Associations from provinces across Canada.

2010 rates remain extremely attractive at **\$504.00 per booth plus \$25.20 GST**. This includes \$ 10.00 per booth towards a grand prize draw. **Please remember that your booth is secured upon receipt of full payment.**

Your trade booth will include:

- 10 ft wide X 10 ft deep booth space
- An 8 ft high rear wall drape with 3 ft. side drapes
- 1- Table size 2 x 8 ft with two chairs placed
- Power – 110-volt connection per booth
- High Speed internet on a remote is accessible to all trade booths
- Food for **two** exhibitors. Extra meal and banquet tickets can be purchased for \$40/person.

Please send all tradeshow correspondence (including registrations & payment) to:

**make cheques/money orders payable to:**

### **LGAA - Tradeshow**

Attention Rick/Myra Binnendyk  
P. O. Box 382  
Penhold, AB T0M 1R0  
cao@townofpenhold.ca  
Ph: (403) 396-3635  
Fax: (403) 886-4039

**We now take  
M/C and Visa!**

**There are plenty of sponsorship opportunities available for the 2010 conference. For more information, please contact Catherine Dunn.  
catherine.dunn@gov.ab.ca**

*The Alberta Local Government Administration Association (LGAA) consists of over 200 municipalities throughout the Province of Alberta. The purpose of the Local Government Administration Association is to advance the interest of municipal employees through networking and to serve as spokesman for its members to the Provincial Government and liaise with other agencies and organizations in the area of municipal administration.*



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## Registration Form

Mail registration and payment to:  
**(make cheques/money orders payable to:)**

### LGAA - Tradeshow

Attention Rick/Myra Binnendyk  
P. O. Box 382  
Penhold, AB T0M 1R0  
cao@townofpenhold.ca  
Ph: (403) 396-3635  
Fax: (403) 886-4039

Registration deadline is **February 28, 2010**. A confirmation will be forwarded to you upon receipt of your registration and payment. **Payment must accompany registration. No REFUNDS.** Keep a photocopy of the registration form for your records.

Disclaimers: All supplies and equipment of any kind brought onto the premises by the exhibitor before, during or after the show shall be at the exhibitor's own risk absolutely. Trade Show Management, Facility Management and their employees and agents shall be protected and indemnified from all claims made by or on account of loss or damage to property or injury or death resulting from the show or occupancy of the space allotted as per this agreement.

### Booth Rental and Meal/Banquet Tickets

Number of booth(s) \_\_\_\_\_ x \$529.20 (GST included)

*Other items may be attained if advised prior to the trade show. Cost will be at the price charged by the Convention Services. Please make a notation on registration form.*

Additional Banquet Ticket(s) \_\_\_\_\_ x \$40.00 (GST included)

Additional Meal Ticket(s) \_\_\_\_\_ x \$40.00 (GST included)

Amount Enclosed \$ \_\_\_\_\_

GST # 88824-1619 RT 0001

### Are you having a draw at your booth?

Yes

No

### Booth Preference

CHOICE # 1 \_\_\_\_\_ CHOICE # 2 \_\_\_\_\_ CHOICE # 3 \_\_\_\_\_

### Checklist

- Cheque. Payment must accompany registration.
- Choice of Booth
- Company Biography (75 words maximum)
- Company Logo for Advertising  
e-mail to cao@townofpenhold.ca

Primary Contact Name: \_\_\_\_\_ email: \_\_\_\_\_

**Two** exhibitors from each booth are invited to all food opportunities in the trade show. Thursday evening banquet tickets may be purchased for \$ 40.00 per person. Please print clearly.

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Name: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Type (V, MC): \_\_\_\_\_ Exp: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_

Registration confirmation & invoices will be sent to the address provided above.



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## Exhibition Times

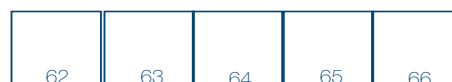
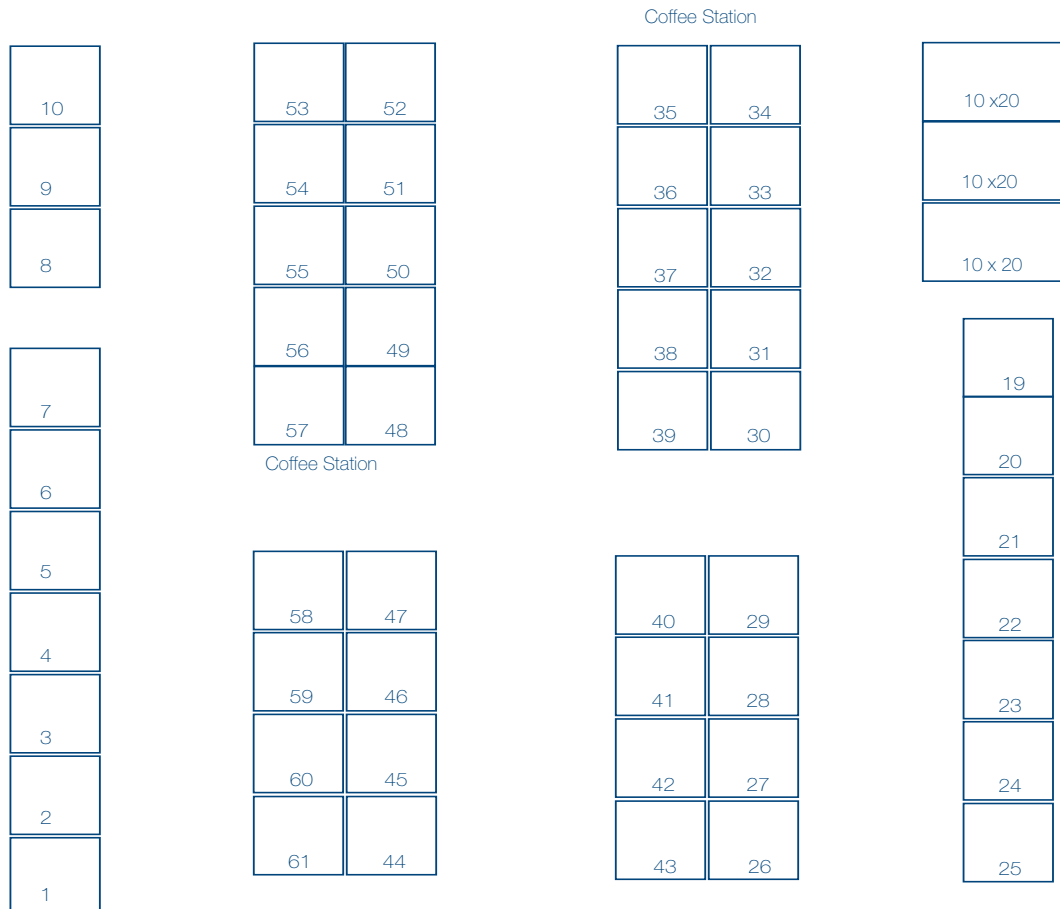
### Wednesday, March 17, 2009

7:00 - 9:30 p.m. Network Neighborhood Welcome Reception

### Thursday, March 18, 2009

7:30 - 9:00 a.m. Tradeshow Breakfast

11:00 - 1:00 p.m. Tradeshow Luncheon



Registration Desk

Food Service

Please note that in order to accommodate all requests, the tradeshow floor layout is subject to change.

An updated version of this map is available online at [www.lgaa.ab.ca/events/2010tradeshowmap.pdf](http://www.lgaa.ab.ca/events/2010tradeshowmap.pdf)